



# Tuition Policy Handbook

For the 2022-23  
Academic Year

אוניברסיטת  
בר-אילן  
Bar-Ilan University



תשפ"ג | 2022-2023

## Table of contents

<b>Tuition and mandatory fees .....</b>	<b>3</b>
<b>Mandatory fees for the 2022-23 academic year: .....</b>	<b>4</b>
<b>Payment schedule.....</b>	<b>8</b>
<b>Tuition payment options .....</b>	<b>11</b>
<b>Bachelor's degree.....</b>	<b>14</b>
<b>Tuition calculation guidelines: .....</b>	<b>15</b>
<b>Master's degree .....</b>	<b>19</b>
<b>Doctoral degree (PhD) .....</b>	<b>27</b>
<b>Teaching certificate .....</b>	<b>30</b>
<b>Medical degree.....</b>	<b>33</b>
<b>Certificate program in language editing .....</b>	<b>34</b>
<b>Tuition exemption guidelines:.....</b>	<b>35</b>
<b>Withdrawal from studies.....</b>	<b>38</b>
<b>Tuition charges in cases of withdrawal from studies / freezing studies / deferrals / leaves of absence .....</b>	<b>40</b>

## Tuition and mandatory fees

Base tuition for full-time studies (100%) is set by the Meltz Committee. Tuition is set by the Council for Higher Education and is fully linked to the Consumer Price Index (CPI) from July 2022 (including for students whose entry term is spring or summer). Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

### Tuition for the 2022-23 academic year

Base tuition for Israeli undergraduate (bachelor's degree) students 10,932 NIS – (1) low rate.

Base tuition for Israelis for all other degrees 14,774 NIS – high rate.

10% surcharge for part-time studies / prolonged bachelor's degree (BA) – 1,093.20 NIS.

10% charge for prolonged studies in all other degrees – 1,477.40 NIS.

### Mandatory fees for the 2022-23 academic year

**Mandatory fees are fixed; they are independent of part-time or full-time status, specific programs or entry term, and are charged each academic year (from the official opening through year's end).**

Fees are linked to the CPI of July 2022 (including for students whose entry term is spring or summer) and are updated on the 15<sup>th</sup> day of each month.

- Security fees for 2022-23 – 562 NIS
- Social services fees for 2022-23 – 352 NIS
- National Union of Israeli Students membership fees – 10 NIS

### Please note:

- These rates apply for full-time enrollment; actual charges are based on the number of credit hours for which the student is actually registered.
- **Foreign students (students without Israeli citizenship):**  
Tuition for foreign students is 25% above the base tuition of the same year.
- **Israeli students with full or partial tuition sponsorship:**

Israeli students with institutional, government, public or other sponsorship for their tuition as part of employment conditions or employer-employee wage agreements or otherwise, must notify the Tuition Department of such; tuition for such students is set at 25% above the base tuition for that year.

This clause applies when tuition is paid by the sponsoring entity directly to the University.

- Bar-Ilan University reserves the right to change tuition rates in accordance with decisions of the Council for Higher Education or the Bar-Ilan University administration.
- Bar-Ilan University reserves the right to charge undergraduate students registered for fewer than 18 credit hours at the high rate.<sup>1</sup>
- Any change in tuition directives regarding tuition or debt cancellation for a specific student are in effect when approved by Bar-Ilan University in writing and signed by the Head of the Tuition and Curriculum Planning department.
- Diplomas are awarded only upon completion of academic requirements and provided that tuition and mandatory fees have been paid in full.
- Tuition refunds are granted only to students who gave notice of such in the defined change window.
- Students will not be awarded two different degrees in the same diploma period unless one of them is a teaching certificate.
- Tuition for students enrolled in more than a single degree program in the same academic year is the sum of the tuition for each of the degrees taken separately.

## Mandatory fees for the 2022-23 academic year:

### a. Social Services Fee – 352 NIS

Below are some of the services provided by this fee:

**Social services:** Discounts on parking lots surrounding the campus (9 NIS instead of 18 NIS), discount on motor bike entry permit to campus, gifts during the academic year, reduced rate printing services, equipment lending for apartments, coffee and food heating areas, study spaces, discounts and benefits at on- and off-campus establishments, consumer club, assistance for dormitory residents and shuttle services.

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<sup>1</sup> Undergraduate students –

The reduced tuition rate is subject to government decisions, implementation and Budgetary Law as approved for the 2022-23 academic year.

The decision is based on government commitment to fund the reduced rate as a condition for its execution. In the event that government coverage for said reduction is not obtained by the University, undergraduate students must pay the full tuition as indicated above.

**Academic services:** Assistance and guidance for student on academic issues, "soft landing" program – mentorship for new students, representation before the Disciplinary Committee, discounted tutoring and marathons in a variety of courses, subsidized enrichment workshops, legal advisory services and other legal services, academic responses for public inquiries, subsidized psychological services, online exam repository, support for reserve duty soldiers, representation before academic departments, assistance and establishment of local councils within the various academic departments, rental of textbooks at minimal charge, online class notes repository, possibility for recording and uploading class lectures, a rich lending service (electronic dictionaries, calculators, Tanachim [Bibles], Arabic-Hebrew dictionaries).

**Events:** Subsidized tickets for Student Day, cultural events, discounts for performances and movies, discount on organized campus weekends, discounted extracurricular activities and workshops, department events, weekly same-pub discount.

**Social Involvement:** Student Union scholarships, debate club and Model UN, immigrant absorption projects, social involvement in the community, sports activities, delegations and projects in Israel and abroad, Birthright group escort, assistance in obtaining course accommodations, social and political cells.

**If you are not interested in social services, you must submit a social services fees waiver request before the official opening date of the 2022-23 academic year (October 23, 2022).**

Students in special programs that begin in the spring or summer semesters may submit the social services cancellation form until the first day of their program/course.

**Submit your request to waive social services fees for 2022-23 as follows:**

[In-Bar](#) > **Requests and authorizations** menu > Submit a request > Select category "Tuition" > **Waive social services fees** > Submit

**Latest date for submission of social services fees waiver request for the 2022-23 academic year:**

- 1. Requests may be submitted until the first day of the 2022-23 academic year, October 23, 2022**
- 2. For students accepted late and registering late (after October 23, 2022),** the last date to submit a request for social services fee waiver is the date of course registration.

Students who are not registered for courses and are only enrolled for exams and/or assignment submission are not charged social services fees for that year.

**b. National Union of Israeli Students membership fees – 10 NIS**

This fee is required for BA and MA students and cannot be waived.

**c. Security Fees – 562 NIS**

Security fees may not be waived.

Students who are not registered for courses and are only enrolled for exams and/or assignment submission are not charged security fees for that year.

### Full tuition payment:

- Students enrolled in a BA or MA program, or in a teaching certificate program or in medical studies who wish to pay their full tuition in advance may contact the Tuition Department for a payment voucher **to be paid by September 15, 2022**. This full tuition payment entitles them to a 2.5% discount, provided they have a full-time course load with a tuition obligation no lower than 100%.
- The discount will be given after the change window of the spring semester, after the course load has been verified.
- If the course load is lower than 100%, the 2.5% discount will not be granted.

### How to submit a request for full tuition payment in advance:

In-Bar portal > **Requests and authorizations** menu > Submit a request > Select category "Tuition" > **Full tuition payment via voucher** > Submit

**The specific request will available via In-Bar from August 1, 2022 through September 15, 2022.**

### Scholarships:

- Scholarship sums are entered into the student account record and offset the balance for payment.
- Scholarships/sponsorships that do not cover the full amount of tuition cover the latest payments; the student is obligated to cover the balance of the earlier payments.
- If the sponsor does not pay the full tuition or the agreed portion, or the sponsor's payment arrives late, the responsibility for timely tuition payment lies with the student, who must cover the debt.
- For students awarded a scholarship and then withdraw from their studies – scholarship eligibility will be revoked and their tuition will be in accordance with the policy for withdrawal from studies.



## Payment schedule

### First payment – advance

The first payment of 3,503 NIS must be made in order to register for classes, in all degree programs.

The advance payment covers all mandatory fees + tuition.

The payment due date for incoming students is indicated on their acceptance letter.

Payment is due by Thursday September 15, 2022 or two weeks before registration for classes – the earlier of the two.

### Additional payments

Payment #:	Payment due date:	
Second payment	Nov. 15	accumulates to 40% of (annual tuition + English)
3rd payment	Dec. 15	accumulates to 55% of (annual tuition + English)
4th payment	Feb. 15	accumulates to 70% of (annual tuition + English)
5th payment	Mar. 15	accumulates to 85% of (annual tuition + English)
6th payment	Apr. 15	accumulates to 100% of (annual tuition + English)

Amounts due as noted in the table above are shown in the [In-Bar](#) portal > Tuition menu > Account balance.

**Students are responsible for staying current with their payment status, as detailed below:**

- **“For immediate payment”:**

This indicates the amount due on the upcoming payment due date or the amount past due, as per the payment schedule tables above. This sum will be reflected in the [In-Bar](#) portal about two weeks before the payment due date.



- **“Total balance through end-of-year”:**

This indicates the outstanding tuition balance for the year, including payments whose due dates have not yet passed. This balance includes the amount for immediate payment – if it has not yet been paid.

**Students who wish to pay off the total outstanding balance for the year:**

Make the “immediate payment” first, then wait for the “total balance through end-of-year” to be updated to reflect that payment, and only then make the total balance payment.

**Please note:**

- Amounts due at every payment date include linkage differentials.
- Overdue balances incur late fee interest charges of 0.167% per week. Late fees are calculated from the 15<sup>th</sup> day of the month in which the payment due date falls, as shown in the table above.
- Non-receipt of notification and/or voucher does not relieve you of responsibility to pay your tuition on time.
- The balance for immediate payment includes previous sums that were not paid by the tuition calculation date, as shown in the table on page 8 above.
- Your payment amount should never be higher than the “total balance through end-of-year”.
- All mandatory fees and payments for preparatory programs and English courses are an integral part of tuition and must be paid on time.
- Bar-Ilan accepts requests for financial aid, scholarships and subsidized loans available from a variety of sources and in different formats; details are available at the office of the Dean of Students and the academic departments. Payment may not be spread beyond the dates established for payment as aforementioned.

- **Students who do not pay their tuition on time incur late penalties, interest and collection costs (a minimum of 350 NIS or per actual costs incurred by Bar-Ilan University for debt collection), and may also be blocked from access to Bar-Ilan University services – including exams and grades – until their debt is paid off in full.**

## Tuition payment options

### Direct debit authorization

- Students may choose to pay their tuition through a direct debit authorization must set up such an authorization on their bank account from which the charge is to be made.
- This method incurs no handling fee.
- The authorization is to be submitted to the Tuition Department up to two weeks prior to the payment date (instructions follow).

#### How to set up direct debit authorization in two stages:

##### 1. Set up direct debit authorization on the bank's website

Details required:

Institution ID – 35967

Customer ID – the student's official ID /passport number

Do not limit the authorization by sums / dates.

##### 2. Sign up for the direct debit authorization track via In-Bar (performed only once on initial sign-up):

1. Enter [In-Bar – My profile](#)
2. Select **Requests and authorizations** in the menu on the left
3. Select **Submit a request**
4. Select category **Tuition**
5. **Set up direct debit authorization** > Submit
6. Read and **accept** the terms and conditions > **Accept**
7. **Complete your banking information** (bank ID / branch / account number)
8. **Upload the file containing the bank confirmation** > by pressing +

- Charges to the account are made automatically as per the dates and amounts shown in the Payment Schedule [on page 8], not including advance payment and summer session payments, both of which must be paid separately.
- The direct debit authorization remains in effect so long as no further request has been received to cancel or update it.
- It is the responsible of the student to make sure that payments are approved. A blocked payment (for reasons such as: no authorization, cancellation of authorization, insufficient funds, incorrect sum, incorrect date, lien on the account, account closed, etc.) will incur a handling fee of 50 NIS.

### Payment by credit card

- Payment via the [In-Bar](#) portal > **Tuition** menu > **Credit card payment**  
– per dates and amounts indicated in the Payment schedule [on page 8].
- Credit card payments incur an additional handling fee of 0.9% (including VAT).
- Payment in installments is possible via credit only (between 3 and 18 installments), as per the conditions of the credit card issuer.

### Voucher payment at the bank

- For payment via voucher, sign up for the voucher track via [In-Bar](#) > **Requests and authorizations** menu > Submit a request > Select category "Tuition" > **Sign up for payments via voucher** > Submit
- Vouchers are only sent to students who have selected this option, and will be sent as per the dates shown in the Payment Schedule [on page 8];
- Payment via voucher incurs a 20 NIS handling fee each voucher up to a maximum of 120 NIS per year.

- Payments may be made at any bank except the Postal Bank (*Bank HaDoar*).

### Discharged IDF soldier subsidy

To pay tuition from the discharged IDF soldier subsidy – follow instructions on the [Foundation and Unit for Discharged Soldiers](#) website in your personal area and on the [Tuition Department website](#).  
(Please note: you may not pay the voucher at a bank).

### Tuition reports

#### Comprehensive tuition report:

- This report is provided free of charge and may be issued via [In-Bar](#) > **Authorizations (download – no fee)** menu > **Comprehensive tuition report**
- This report summarizes the annual tuition in all enrolled programs and degrees for each year, the accumulated tuition percentage by year and the overall aggregate percentage.
- The report indicates the various charges (tuition, surcharges, mandatory fees, linkage differentials), payments made, scholarships and balance due.
- A comprehensive tuition report may be generated for each academic year separately by changing the year on the top left in the [In-Bar](#) portal.

#### Account status:

- Tuition account balance is indicated in the [In-Bar](#) > **Tuition** menu
- The report details the various charges (tuition, surcharges, mandatory fees), payments made, date of payment, details of scholarships entered into the system and balance due.

## Bachelor's degree\*

The main tuition components for a bachelor's degree are explained in the table below:

Item:		Description:
Base tuition for the current academic year	10,932 NIS	Undergraduate base tuition for Israeli students is set by the Council for Higher Education.  For the 2022-23 academic year – 10,932 NIS linked to the CPI of July 2022. Tuition for foreign students is 25% above based tuition for Israeli undergraduate students.  This amount corresponds to 100% tuition for full-time studies.
Mandatory fees	Social-services – 352 NIS Security – 562 NIS Union membership – 10 NIS	Mandatory fees – security, social services and membership fees to National Union of Israeli Students.  These fees are not a component of tuition and are charged each academic year.
% tuition required for degree	<b>300%</b> <b>350%</b> <b>400%</b>	<b>B.A. degree – minimum 300%</b> <b>Law / Economics-Accounting – minimum 350%</b> <b>Engineering / Optometry – minimum 400%</b>
Standard years for degree	3 3.5 4	Standard number of years for degree:  B.A. – 3 years  Law/economics-accounting – 3.5 years  Engineering / optometry – 4 years

Standard credit hours for degree		Number of credit hours required for the student's chosen degree program.
Yearly credit hours for tuition calculation		<p>Number of yearly credit hours enrolled in practice (not including English classes), including courses from which the student is exempt, but which by policy are not exempt from payment.</p> <p>A yearly credit hour of a TA class and/or a lab are considered a full credit hour for purposes of tuition.</p>

\*Students in special programs must make sure to request the applicable policy handbook.

Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

### Tuition calculation guidelines:

% annual tuition	$\frac{\% \text{ tuition for degree} \times \text{yearly credit hours}}{\text{standard credit hours for degree}}$
<b>Annual tuition</b>	<b>% annual tuition × base tuition for current academic year</b>
Rate for excess credit hours	<p>Enrolled credits hours after the standard credit hours for the degree has been accumulated are considered excess credits.</p> <p>Rate for excess credit hours –</p> <p>4.7% per credit hour × base tuition for current academic year</p>
Assignment submission in a year in which student is not registered for courses.	10% of current annual base tuition. Mandatory fees are not incurred.
Students enrolled for Hebrew writing skills only	An additional charge of 10% of tuition + mandatory fees

\*Summer tuition will be announced prior to the start of the summer session.



Credit hour rates are not uniform for all students; they depend on the standard credit hours for the specific degree program enrolled.

Tuition for summer courses, special exam periods, surcharges, excess credit hours, Hebrew writing skills and English courses is also linked to the CPI of July 2022 and updated on the 15<sup>th</sup> of every month.

### **In a BA program:**

A standard study program is a single-major track, a structured major or an unstructured major

### **Prolonged study surcharge:**

- Undergraduate students who prolong their studies beyond the standard years for degree (including a leave of absence) incur a surcharge of 10% of base tuition for each year they prolong their studies, in addition to the standard tuition for that year.
- Years of study are counted from the first year of enrollment, even if the discipline of study changed mid-degree; surcharge is based on that number of years of study.
- Years of study include years in which a student was on leave of absence.
- The surcharge is not considered tuition and thus is not included in the aggregate tuition for meeting minimum tuition requirements.

### **Part-time study surcharge:**

- Students whose % annual tuition is less than 50% incur a surcharge of 10% of base tuition.
- The surcharge is not considered tuition and thus is not included in the aggregate tuition for meeting minimum tuition requirements.
- This rule does not apply to students whose have less than half of an academic year of credits to complete for their degree.
- The surcharge is calculated based on fall and spring semester courses only (summer courses are not included).

### English studies:

Charges are for 2022-23 courses for students registered for degree programs (not including summer courses):

Level:	Credit hours:	Charge:
Advanced B	2 credits	Exempt from fee
Advanced A	2 credits	2,050 NIS *
Basic course	3 credits	3,075 NIS *
Pre-basic B	3 credits	3,075 NIS *
Pre-basic A	4 credits	4,100 NIS *

\*Linked to the July 2022 CPI.

These courses are not covered by tuition required by each student; they are charged in addition to tuition fees.

Registration for repeating Advanced English B will incur a charge of 2,050 NIS in 2022-23 (linked to the July 2022 CPI).

### Hebrew writing skills studies:

Fee for 1 credit hour in Hebrew writing skills – 4.7% of base tuition not including summer session (about 514 NIS in 2022-23).

Summer session rates are announced separately on the [Tuition department website](#) before the start of the semester.

This payment is not included in the aggregate tuition for meeting minimum tuition requirements.

### Multiple bachelor's degrees in parallel:

- Tuition is calculated for each degree separately as described above, each independent of the other (mandatory fees are charged only once).
- Students pay no less than full tuition for the more expensive degree and a minimum of 50% tuition for the additional degree.
- Students whose % annual tuition is less than 50% incur a surcharge of 10% of base tuition for each degree separately.

- Students will not be awarded two different degrees in the same diploma period unless one of them is a teaching certificate.

### **Changing study program mid-degree:**

For students who change their study program in mid-degree – credit-hours and % tuition accumulated are recognized when calculating tuition for the new program.

If the standard credit hours in the new program is different from that in the previous, tuition calculation in the year of transition are based on the standard in the new program and all undergraduate tuition rules apply (including rules for accumulating minimum % tuition required for the degree).

## Master's degree\*

The main tuition components for a master's degree are explained in the table below:

Item:		Description:
Base tuition for the current academic year	14,774 NIS	<p>Master's degree base tuition for Israeli students is set by the Council for Higher Education.</p> <p>For the 2022-23 academic year – 14,774 NIS linked to the CPI of July 2022. Tuition for foreign students is 25% above the base tuition for Israeli master's degree students.</p> <p>This amount corresponds to 100% tuition for full-time studies.</p>
Mandatory fees	<p>Social-services – 352 NIS</p> <p>Security – 562 NIS</p> <p>Union membership – 10 NIS</p>	<p>Mandatory fees – security, social services and membership fees to National Union of Israeli Students.</p> <p>These fees are not a component of tuition and are charged each academic year.</p>
<b>% tuition required for degree</b>	<p><b>200%</b></p> <p><b>200%</b></p>	<p><b>Minimum 200% for degree</b></p> <p><b>Education – Learning Disabilities track</b></p>
Standard years for degree	<p>2</p> <p>2.5</p>	<p>Standard number of years for degree:</p> <p>MA – 2 years</p> <p>Education – Learning Disabilities track – 2½ years</p>
Standard credit hours for degree		Number of minimum credit hours required for the student's chosen degree program.

Yearly credit hours for tuition calculation		<p>Number of yearly credit hours enrolled in practice (not including English and supplementary course credit hours), including courses from which the student is exempt, but which by policy are not exempt from payment.</p> <p>A yearly credit hour of a TA class and/or a lab are considered a full credit hour for purposes of tuition.</p>
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\*Students in special programs must make sure to request the applicable policy handbook.

Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

### Tuition calculation guidelines:

% annual tuition	$\frac{\% \text{ tuition for degree} \times \text{yearly credit hours}}{\text{standard credit hours for degree}}$
<b>Annual tuition</b>	<b>% annual tuition × base tuition for current academic year</b>
Rate for excess credit hours	<p>Enrolled credits hours after the standard credit hours for the degree has been accumulated are considered excess credits.</p> <p>Rate for excess credit hours –</p> $6.7\% \text{ per credit hour} \times \text{base tuition for current academic year}$
Assignment submission in a year in which student is not registered for courses.	10% of current annual base tuition. Mandatory fees are not incurred.

\*Summer tuition will be announced prior to the start of the summer session.

Credit hour rates are not uniform for all students; they depend on the standard credit hours for the specific degree program enrolled.

Tuition for summer courses, mandatory fees, special exam periods, surcharges, excess credit hours and English courses is linked to the CPI of July 2022 and updated on the 15<sup>th</sup> of every month.

## MA tuition calculation guidelines:

year of study*:	charges:	description:
first 2 years	minimum 50% per year	<ul style="list-style-type: none"> <li>Students are charged proportionally to their enrolled course load percentage but no less than 50% base tuition for the current academic year + mandatory fees.</li> <li>Only fall and spring semester courses (i.e. not summer) are considered in this calculation.</li> <li>In the year of completion of required study credit hours for the degree, students are charged proportionally per their enrolled course load percentage + mandatory fees.</li> </ul>
from the 3rd year onward – for students who <u>have not yet</u> accumulated 200% (prior to the current academic year)	minimum 50% per year	<ul style="list-style-type: none"> <li>Students are charged proportionally to their enrolled course load percentage but no less than 50% base tuition for the current academic year + mandatory fees.</li> <li>Only fall and spring semester courses (i.e. not summer) are considered in this calculation.</li> <li>In the year of completion of required study credit hours for the degree, students are charged proportionally per their enrolled course load percentage + mandatory fees.</li> <li>Students who have not completed their course requirements after 4 years of study are charged prolonged studies surcharge of 10%.</li> </ul>
from the 3rd year onward – for students who have accumulated 200% (prior to the current academic year)		<ul style="list-style-type: none"> <li>Students are charged proportionally per their enrolled course load percentage plus a 10% surcharge + mandatory fees.</li> <li>Students only submitting assignments will be charged 10% of tuition.</li> </ul>
from the 5th year onward – for students who have accumulated 200% (prior to the current academic year)		<ul style="list-style-type: none"> <li>Students who have not completed their course requirements after 4 years of study are charged proportionally per their enrolled course load percentage plus a surcharge of 10% + mandatory fees.</li> <li>Students only submitting assignments will be charged 10% of tuition.</li> <li>An MA student with a supplementary course requirement exceeding 8 credit hours will have an</li> </ul>



		additional year added to the 'standard number of years for degree', in calculating this surcharge only.
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\*Years of study for purposes of tuition and surcharge calculation include years in which a student was on leave of absence.

### **English studies:**

Credit hour rate for MA students is 2.5% of base tuition for the current year (369 NIS in 2022-23).

This payment is not included in the aggregate tuition for meeting minimum tuition requirements.

### Thesis completion only:

Graduates of a non-thesis master's degree track enrolling at Bar-Ilan for a thesis only are charged a minimum of 100% base tuition, as follows:  
The thesis is equivalent to a maximum of 5 credit hours\*; any credit hours beyond that incurs a charge at the rate of excess credit hours.

<b>year of study:</b>	<b>charges:</b>	<b>description:</b>
first year	minimum 50% per year	Students are charged proportionally to their enrolled course load percentage but no less than 50% base tuition for the current academic year + mandatory fees.  Only fall and spring semester courses (i.e. not summer) are considered in this calculation.
second year – if 100% has not yet been reached cumulatively	minimum 50% per year	Students are charged proportionally to their enrolled course load percentage but no less than 50% tuition + mandatory fees.  Students who reach the standard credit hours during this year, are charged proportionally by their enrolled course load percentage + mandatory fees.
if 100% has yet been reached cumulatively	10% surcharge	Accumulation of percentage is no longer relevant; only the prolonged studies surcharge is incurred.

\*standard credit hours are 5 + thesis credit hours on the particular track

### **MA prerequisite courses:**

Students accepted to an MA program with prerequisite course requirements are charged **760 NIS** for each credit hour in 2022-23.

Prerequisite courses taken beyond the credit hours allotted incur charges of 6.7% of base tuition for each credit hour.

If prerequisite courses are not defined explicitly, students are charged for them initially as regular MA credits, and after the standard credit hours for the degree has been reached, tuition for the prerequisite courses are charged at a rate of **760 NIS** per credit in 2022-23 (beyond 200% tuition).

MA students with a prerequisite course requirement exceeding 8 credit hours have an additional year added to the 'standard years for degree' for purposes of calculating this surcharge only.

Prerequisite course fees are not included in the aggregate tuition for meeting minimum tuition requirements; if master's courses are taken in parallel, only they are counted when determining the minimum 50%.

### **Additional MA:**

Students who have completed their MA degree and wish to enroll in a master's program in another field are charged no less than 50% of the cost of the additional degree. (The request will be handled after a request for degree completion for the additional degree has been submitted).

### **Two master's degrees in parallel:**

- Tuition is calculated for each degree separately as described above, each independent of the other (mandatory fees are charged only once).
- Students pay no less than full tuition for the more expensive degree and a minimum of 50% tuition for the additional degree.
- Supplement to 50% and prolonged studies surcharge apply to each degree separately (as per MA tuition guidelines).
- Students will not be awarded two different degrees in the same diploma period unless one of them is a teaching certificate.

### **Changing study program mid-degree:**

For students who change their study program in mid-degree, the credit hours and % tuition accumulated are recognized when calculating tuition for the new program.

If the standard credit hours in the new program is different from that in the previous, tuition calculation in the year of transition is based on the standard in the new program and all MA tuition rules apply (including rules for accumulating minimum % tuition required for the degree).

### **Transitioning between thesis and non-thesis tracks (in either direction):**

Beginning in the 2019-2020 academic year – standard credit hours and credit hour rates in a particular study program are identical for thesis and non-thesis tracks.

Students who were in a thesis track and paid 200% and then transitioned to a non-thesis track do not incur excess credit charges.

## Doctoral degree (PhD)

The main tuition components for a PhD are explained in the table below:

Item:		Description:
Base tuition for the current academic year	14,774 NIS	<p>Base degree tuition for Israeli students is set by the Council for Higher Education.</p> <p>For the 2022-23 academic year – 14,774 NIS linked to the CPI of July 2022. Tuition for foreign students is 25% above the base tuition for Israeli doctoral students.</p> <p>This amount corresponds to 100% tuition for full-time studies.</p>
Mandatory fees	Social-services – 352 NIS Security – 562 NIS	<p>Mandatory fees – security and social services.</p> <p>These fees are not a component of tuition and are charged each academic year.</p>
% tuition required for degree	200%	Minimum for PhD – 200% (not including summer courses)

Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

### Tuition calculation guidelines:

**Students are charged 50% of base tuition for the first 4 years (not including summer courses).**

Fifth year and onward:

yearly credit hours:	charges:
Enrollment for assignment, exam or any other requirement up to 2 credit hours	10%
2.1-6	25%
6.1-13	50%
13.1-18	75%
18.1 and above	100%

Doctoral students taking courses in another department (not in the department of their degree) who would like to receive an additional degree from that department are required to pay the minimum tuition for that degree as per the policy handbook.

### Resumption of studies:

Doctoral students who wish to resume their studies after non-enrollment (with the exception of students granted a leave of absence by the Doctoral Committee), are charged a one-time payment of 474 NIS in addition to regular tuition for the year in which they resume their studies, as per policy.

### MA-PhD combined track:

Students in the MA-PhD combined track are charged tuition as per the rules of doctoral students, indicated above.

### **Additional doctoral degree:**

Students who have completed their PhD and wish to enroll in a doctoral program in another field are charged no less than 50% tuition for the additional degree.

### **Prerequisites toward the PhD:**

<b>year of study:</b>	<b>charges:</b>
first year	50% of base tuition
second year	50% of base tuition
from the 3 <sup>rd</sup> year onward	10% of base tuition

Tuition for PhD prerequisites includes 2 credit hours of academic courses throughout the program.

Registration beyond 2 credit hours in this program are charged at course auditing rates.

### **Excess credit hours:**

A request by a PhD student to have some of their courses denoted as excess credits, will be approved only after payment is made for these courses per the excess credit hour rate – 6.7% tuition for each 1 credit hour.



## Teaching certificate

The main tuition components for a teaching certificate are explained in the table below:

Item:	charges:	Description:
Base tuition for the current academic year	14,774 NIS	<p>Base degree tuition for Israeli students is set by the Council for Higher Education.</p> <p>For the 2022-23 academic year – 14,774 NIS linked to the CPI of July 2022. Tuition for foreign students is 25% above the base tuition for Israeli doctoral students.</p> <p>This amount corresponds to 100% tuition for full-time studies.</p>
Mandatory fees	<p>Social-services – 352 NIS</p> <p>Security – 562 NIS</p>	<p>Mandatory fees – security and social services.</p> <p>These fees are not a component of tuition and are charged each academic year.</p>
<b>% tuition required for degree</b>	<b>100%</b>	<b>Minimum 100% tuition for teaching certificate.</b>
Standard years for degree	2	Standard number of years – 2
Standard credit hours for degree		<p>Number of minimum credit hours required for the student's chosen degree program.</p> <p>Prerequisite credits are charged separately.</p>
Yearly credit hours for tuition calculation		Number of yearly credit hours enrolled in practice (not including English classes and supplementary courses).

		A yearly credit hour of a TA class and/or a lab are considered a full credit hour for purposes of tuition.
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Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

Tuition for summer courses, special exam periods, surcharges, excess credit hours and supplementary course credit hours is linked to the CPI of July 2022 and updated on the 15<sup>th</sup> of every month.

### Tuition calculation guidelines:

% annual tuition	$\frac{\% \text{ tuition for degree} \times \text{yearly credit hours}}{\text{standard credit hours for degree}}$
<b>Annual tuition</b>	<b>% annual tuition × base tuition for current academic year</b>
Rate for excess credit hours	Enrolled credits hours after the standard credit hours for the degree has been accumulated are considered excess credits.  Rate for excess credit hours –  $4.7\% \text{ per credit hour} \times \text{base tuition for current academic year}$
Assignment submission in a year in which student is not registered for courses.	10% of current annual base tuition. Mandatory fees are not incurred.
Academic waivers	Waivers in the teaching certificate program are academic only and does not grant monetary credit.

\*Summer tuition will be announced prior to the start of the summer session.

### **Supplementing to minimum:**

Students enrolled in a teaching certificate program only (with no additional degree) are charged based on a calculation of 100% tuition spanning the first two years of studies. It is based on enrolled course load percentage but no less than 25% tuition in a single academic year.

### **Prolonged study surcharge:**

Students enrolled in a teaching certificate program only (with no additional degree) who prolong their studies beyond the standard years for the degree (including leaves of absence) incur a surcharge of 10% of base tuition for each year of prolonged studies, in addition to the standard tuition for the year.

### **Combining a teaching certificate + bachelor's degree:**

Students combining study for a teaching certificate and a BA are charged no less than 300% tuition for their bachelor's degree and no less than 100% tuition for their teaching certificate studies.

Students are charged an additional 10% tuition beginning with a second year in which courses were for the teaching certificate only and none for the other degree.

### **Prerequisite course credit hours:**

Students accepted to a teaching certificate program with prerequisite course requirements are charged 4.7% of base tuition of the current year for each additional credit hour.

This fee is not included in the aggregate tuition required for meeting 100% minimum tuition requirements.

## Medical degree

Item:	charges:	Description:
Base tuition for the current academic year	14,774 NIS	<p>Base degree tuition for Israeli students is set by the Council for Higher Education.</p> <p>For the 2022-23 academic year – 14,774 NIS linked to the CPI of July 2022. Tuition for foreign students is 25% above the base tuition for Israeli doctoral students.</p> <p>This amount corresponds to 100% tuition for full-time studies.</p>
Mandatory fees	<p>Social-services – 352 NIS</p> <p>Security – 562 NIS</p>	<p>Mandatory fees – security and social services.</p> <p>These fees are not a component of tuition and are charged each academic year.</p>

Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

### Three-year program at the Faculty of Medicine:

Students are charged 100% per year but no less than 300% tuition for their degree, where the 4<sup>th</sup> year (internship) is exempt from tuition. Students with any remaining requirements, such as a third exam period (*Moed Gimme!*) or late assignment submission, are charged 10% of base tuition.

### Four-year program at the Faculty of Medicine:

Students are charged 100% per year but no less than 400% tuition for their degree, where the 5<sup>th</sup> year (internship) is exempt from tuition. Students with any remaining requirements, such as a third exam period (*Moed Gimme!*) or late assignment submission, are charged 10% of base tuition.

## Certificate program in language editing

Students enrolled in the language editing certificate program (online program) are charged 100% tuition for 24 credit hours, not including mandatory fees and provided they complete their studies in one year.

Each additional credit will be charged at 6.7% of tuition.

Item:	charges:	Description:
Base tuition for the current academic year	14,774 NIS	Base degree tuition for Israeli students is set by the Council for Higher Education.  For the 2022-23 academic year – 14,774 NIS linked to the CPI of July 2022.  This amount corresponds to 100% tuition for full-time studies.
Mandatory fees	Social-services – 352 NIS Security – 562 NIS	Mandatory fees – security and social services.  These fees are not a component of tuition and are charged each academic year.
Rate for excess credit hours		6.7% per credit hour × base tuition for current academic year

Tuition is updated on the 15<sup>th</sup> day of each month, and will under no circumstances be lower than the tuition established by the Council for Higher Education.

## Certificate program in interpreting

Certificate program charges:

First year – 10,920 NIS for up to 12 credit hours.

Second year – 7,800 NIS for up to 12 credit hours.

Excess hours – 750 NIS each.

## **Tuition exemption guidelines:**

- Tuition exemptions are granted by approval of the Status Office (for undergraduate students) or by approval of the Master's Degree Committee only.
- Exempt credit hours are added to the aggregate of yearly credits for the year the exemption is granted.

### **Exemptions granting monetary credit by standard credit hours:**

- Exemption from a CHE-recognized Israeli institution or from a foreign university.
- Exemptions in an MA program are only granted for courses taken as part of a master's program in a recognized academic institution.
- Courses audited at Bar-Ilan (except EFL) for which the student paid the full rate and the exemption was recognized for a BA degree.
- Undergraduate students who had received academic approval to take master's courses in their last year of studies and then continue on with their MA immediately upon completion of the BA, are academically and financially exempt from up to a total of 4 credit hours for those courses (provided that they were excess credits in the BA degree and that the accumulated percent for the BA was above the required minimum).

### **Exemptions granting other monetary credit:**

- Courses audited at Bar-Ilan (except EFL) for which the student paid the full rate and the exemption was recognized for an MA are credited by 4.7% per credit hour.
- Students who audited courses at Bar-Ilan while in high school or during their national service (except EFL) – are credited for the amount they paid for the courses.
- Students who took Summer session courses at Bar-Ilan in 2016 or earlier are credited by 4.7% per credit hour.

- Hesder yeshiva students or students at the Bar-Ilan Institute for Advanced Torah Studies (the Kollel) who are eligible for a full exemption from 10 credit hours of basic studies receive **up to 50%** exemption from full annual tuition.

The exemption will only be granted to students who made all required payments as per tuition policy, and whose accumulated tuition percentage has not yet reached % tuition for degree.

### Exemptions that do not grant monetary credit:

- Exemption from institutions not recognized by the CHE.
- Waivers in the teaching certificate program are academic only and does not grant monetary credit.
- Upon receipt of academic exemption that does not grant monetary credit your tuition account shall be charged by the supplementary tuition granted in lieu of the exemption.
- Tuition charges apply in the year the exemption was recorded, in accordance with tuition policy corresponding to the student's degree program.
- Students who obtained academic exemptions that do not provide monetary credit, may take other courses beyond the requirements of their own study program in exchange – but only in the fall or spring semesters (not in summer session).  
To take advantage of this benefit, students must submit a request to the Curriculum Planning Office for course substitution at the standard rate.

**This policy decision does not include repeating failed courses.**

- For an academic exemption only granted before the 2019-2020 academic year, calculation of exemption from minimum tuition is performed upon receipt of request for degree completion, via the Bar-Ilan website.

If the exemption request is academic only, the academic credit is granted upon degree completion.



## Refunds:

- Students should never pay sums beyond their annual payment balance.
- If for any reason the balance indicates a credit in favor of the student, it is carried over automatically to the next academic year.
- Students wishing a monetary refund must submit a request to the Tuition Department.

Request is to be submitted via the [In-Bar](#) portal:

**Requests and authorizations** menu > Submit a request > Select category "Tuition" > **Tuition refund request** > Submit

- In accordance with Ministry of Defense guidelines, if a payment to be refunded was made from discharged IDF soldier subsidy funds, it is the student's responsibility to indicate this so that the sum can be returned to the fund.
- Tuition refunds are executed via bank wire transfer; students should verify that the bank details in their personal area are up-to-date ([In-Bar](#) > My profile > Update profile).

## Withdrawal from studies

**Requests for freezing studies / deferral / leaves of absence – shall be considered withdrawal from studies for purposes of tuition calculation.**

### Submitting a request to withdraw from studies

Students registered for the upcoming academic year and for any reason decide to withdraw from their studies, must inform Curriculum Planning (Talam) by issuing a request via In-Bar:

- In the [In-Bar](#) portal > **Requests and authorizations** menu > Submit a request > Select category "Resume/withdraw from studies" > **Withdrawal notification** > Submit
- Verify that your request was logged successfully by the In-Bar portal in the > **Requests and authorizations** menu > List of requests
- A letter to the academic department / Tuition Department or oral notification is not recognized as a withdrawal notification.

### Highlights of tuition policy document on the matter of withdrawal from studies

- Notification of withdrawal from studies at any time incurs **automatic cancellation of any scholarship** credited to the student's account in that academic year.
- Blocked access to the [In-Bar](#) portal due to student debt is not considered a notification of withdrawal from studies.
- Students forced by Bar-Ilan to withdraw from their studies due to arrears in tuition payment or non-registration for classes, or for falling below academic standards, or by a decision of the Disciplinary Committee, are charged tuition fees in accordance with

the date of decision of withdrawal, or the date indicated on the decision as the date of withdrawal – the later of the two.

- Registration for courses followed by cancellation of all courses during the change window is considered a notification of withdrawal and will be charged as per the withdrawal policy.
- Students in special programs should check the withdrawal policy of their specific program.

Terms for withdrawal from special programs are as per policy in the announced guidelines of the specific programs.

- Students who were registered for classes in two study programs in parallel (in the same year) and submitted a withdrawal from studies request in one of those programs by the end of the change period, will be charged half the advance payment for the program of withdrawal (students who did not yet register for classes in the program from which they chose to withdraw from, will not be charged tuition at all).

## Tuition charges in cases of withdrawal from studies / freezing studies / deferrals / leaves of absence

Tuition charge based on date of notification of withdrawal for new or veteran students:

Notification date	did not register for classes	registered for classes
<b>through August 15, 2022</b>	advance payment refunded in full	advance payment refunded in full
<b>through September 15, 2022</b>	charges – 50% of advance payment	charges – 50% of advance payment
<b>through November 9, 2022 (end of fall semester change period)</b>	charges – advance payment in full	charges – advance payment in full
<b>through January 15, 2023**</b>	charges – advance payment in full	charges – 60% of tuition fees*
<b>through March 15, 2023**</b>	charges – advance payment in full	charges – 85% of tuition fees*
<b>after March 15, 2023**</b>	charges – advance payment in full	charges – tuition fees in full*

**\*from total charged annual tuition plus mandatory fees or the first payment in full – the higher of the two.**

**\*\*new students or candidates who registered for fall semester classes only or spring semester only and notified of their withdrawal after the end of the change window of that same semester, will be charged their full charged annual tuition plus mandatory fees or the first payment in full – the higher of the two.**